

# Wedding Day Responsibility

Complete the checklist by filling in the name and phone number of who will be responsible for each category:

	Name	Phone
. Rings .....	_____	_____
. Bride's Wedding Gown .....	_____	_____
. Groom's Tuxedo .....	_____	_____
. Makeup .....	_____	_____
. Gift Table Assistant .....	_____	_____
. Guest Book Table .....	_____	_____
. Paying Officiant .....	_____	_____
. Transportation .....	_____	_____
. Flowers .....	_____	_____
. Aisle Runner .....	_____	_____
. Distributing Flowers to Relatives .....	_____	_____
. Videographer .....	_____	_____
. Photographer .....	_____	_____
. Lighting of Candles Prior to Ceremony	_____	_____
. Transportation of Gifts from Reception	_____	_____
. Decorations on Cars .....	_____	_____
. Announcing the Couple .....	_____	_____
. Food/Catering .....	_____	_____
. Beverages .....	_____	_____
. Cake Cutting .....	_____	_____
. Reception Decorations .....	_____	_____
. Music .....	_____	_____
. Limousine (other transportation) .....	_____	_____
. Hotel Room Accommodations .....	_____	_____
. Bring Marriage License (for signatures)	_____	_____
. Cake Toast .....	_____	_____
. Toast for Bride and Groom.....	_____	_____